

Fanshawe College

## FIRST: Fanshawe Innovation, Research, Scholarship, Teaching

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Documentation (Approvals etc...)

Food and Beverage Mangement

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2015

### FBM3 Curriculum Modification for 2016-17

Fanshawe College

Follow this and additional works at: [https://first.fanshawec.ca/cae\\_tourismhospitalityculinary\\_foodandbevmgmt\\_documentation](https://first.fanshawec.ca/cae_tourismhospitalityculinary_foodandbevmgmt_documentation)

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# CURRICULUM MODIFICATION REQUEST FORM

COURSE OR PROGRAM CURRICULUM "RATIONALE FOR CHANGE"

RECEIVED  
DEC 01 2015

Program Requiring Changes

Office of the Registrar

Program Title: Hospitality Management – Food and Beverage		
Program Number: FBM3 & FBM4	Date Submitted: 11/23/2015	
Dean responsible for program: David Belford	Chair: Gary Masters	
Credential Provided: <input type="checkbox"/> Declaration of Academic Achievement <input type="checkbox"/> Local Certificate <input type="checkbox"/> Ontario College Certificate <input checked="" type="checkbox"/> Diploma <input type="checkbox"/> Advanced Diploma <input type="checkbox"/> Grad Certificate <input type="checkbox"/> Degree <input type="checkbox"/> Apprenticeship		
Program Intakes: <input checked="" type="checkbox"/> F <input checked="" type="checkbox"/> W <input type="checkbox"/> S   Other:	Catalogue Year(s) Impacted: 20167	
Residency Requirement: <input checked="" type="checkbox"/> Met or <input type="checkbox"/> Not Met	Date of Last Program Review: 10/30/2015	
<i>I have read the reasons for the change and...</i>		<i>Signature and date</i>
Dean of Faculty (responsible for program):	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	<i>D Belford Nov 30/15</i>
Dean of Faculty (impacted by change):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Dean of Faculty (impacted by change):	<input type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	
Associate Vice President Academic (required for major changes and late DAs):	<input checked="" type="checkbox"/> Approve <input type="checkbox"/> Do Not Approve	<i>[Signature] 12/24/15</i>
Director, Centre for Academic Excellence:	<input checked="" type="checkbox"/> Supports <input type="checkbox"/> Does Not Support	<i>Judy Geddes Dec 5/15</i>
Office of the Registrar:	<input checked="" type="checkbox"/> Supports <input type="checkbox"/> Does Not Support	<i>[Signature]</i>

*SUS sign req'd. - attached email*

*Please answer each of the questions below, if applicable. Missing or incomplete information may delay review of the proposed changes.*

**1.0 Describe proposed change(s). Complete Appendix A (if necessary) and amend SDAR (Refer to Appendix C).**

Changing COMM-3041 to COMM-3080

This is to align with the Language and Liberal Studies common communications course

**2.0 Reason/Rationale for Changes**

**2.1 The reason for the change is based on:**

- ☐ A recent program review
- ☐ College Advisory Committee feedback
- ☐ Program Advisory Committee feedback
- ☐ Student feedback
- ☐ KPI results
- ☐ Accreditation or other regulatory requirements
- ☒ Shared curriculum
- ☐ Trends in the field/industry
- ☐ Other (please describe):

**2.2 Does the change support the College's Strategic Framework (mission, vision, values)?**

- ☒ Yes
- ☐ No (If no, please explain)

**2.3 What strategic goal(s) does the proposed change support?**

- ☐ Goal 1 - Enrolment growth
- ☒ Goal 2 - Flexible delivery options
- ☒ Goal 3 - Premier student experience
- ☐ Goal 4 - Sustainable College life

**3.0 Students**

**3.1 Will the change affect the cost of the program for students?**

- ☐ Yes
- ☒ No

**3.2 If yes, there will be an additional cost for:**

- ☐ Materials (Include details):
- ☐ Equipment (Include details):

☐ Other (Please describe):

#### 4.0 Program Learning Outcomes

4.1 Will the proposed change meet the Program Vocational Learning Outcomes? (Complete Appendix B)

☒ Yes

☐ No

4.2 Are there any implications related to progression because of pre-requisite courses (and/or co-requisite courses)?

☒ No

☐ Yes (If yes, please explain)

#### 5.0 Relationships with Other Programs

5.1 Are any of the courses impacted by the change provided by another School (e.g., SLLS, LKSB) and/or delivered at another campus?

☐ No

☒ Yes

5.2 What Schools/Campuses will be impacted by the proposed change?

- ☐ School of Information Technology
- ☐ Lawrence Kinlin School of Business
- ☐ School of Tourism and Hospitality
- ☐ School of Health Sciences
- ☐ School of Human Services
- ☐ School of Nursing
- ☐ School of Public Safety
- ☐ School of Contemporary Media
- ☐ School of Design
- ☒ School of Language and Liberal Studies
- ☐ School of Aviation Technology
- ☐ School of Applied Sciences and Technology
- ☐ Donald J. Smith School of Building Technology
- ☐ School of Transportation Technology
- ☐ Continuing Education
- ☐ Simcoe/Norfolk Regional Campus
- ☐ Woodstock/Oxford Regional Campus
- ☐ St Thomas/Elgin Regional Campus

5.3 Will the change affect pathway agreements (e.g., bridging, articulations, laddering, advanced standing) with other Fanshawe program(s) and/or other institution(s)? (Refer to the pathway agreements listed here: <http://transferagreements.fanshawec.ca/>)

☒ No



☐ Yes (If yes, indicate when you will notify the other Fanshawe program(s) and/or other institution(s) of the change)

5.4 If this program is a Co-Operative Education program, will the proposed change impact Co-op?

☒ No

☐ Yes (If yes, consult with the Co-op office prior to submission)

## 6.0 Resource Implications of Proposed Changes

6.1 Will the proposed change have staffing implications?

☒ No

☐ Yes (If yes, please explain)

6.2 Will the proposed change impact any of the Enabling areas?

☒ No

☐ Yes (If yes, please explain)

6.3 Will the proposed change affect space and/or technology requirements?

☒ No

☐ Yes (If yes, please explain)

## 7.0 General College Requirements

7.1 Are changes consistent with Colleges policies/practices?

☒ Yes

☐ No (If no, please explain)

7.2 Indicate:

i) Total program hours before proposed change:

1285

ii) Total program hours after proposed change:

1285

iii) Level(s) in which the proposed change(s) occurs:

year 1

7.2.1 Are the total program hours consistent with the requirements as listed below?

☒ Yes

☐ No (If no, please explain)

<b>Local Certificate</b> - 300 hours	<b>Ontario College Certificate</b> - 600 hours
<b>Diploma</b> - 1200 to 1400 hours	<b>Advanced Diploma</b> - 1800 to 2000 hours
<b>Graduate Certificate</b> - 600 hours	

7.3 Will the program meet the General Education requirements (Policy 2-B-02) as listed below?

- ☐ No  
☒ Yes

<b>Local Certificate, Ontario College Certificate and Graduate Certificate</b> - none required)	<b>Diploma</b> - 3 required (minimum of 1 must be an elective)	<b>Advanced Diploma</b> - 4 required (minimum of 2 must be electives)
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7.4 Will the program have 25% distinct curriculum to meet the Residency Requirement of 25% credit units? Consider all pathway agreements (e.g., bridging, internal articulations, laddering, advanced standing) with other Fanshawe programs and/or other institutions.

- ☐ No  
☒ Yes

**Note:** In accordance with POLICY NUMBER: 2-B-17 Graduation from Approved College Programs

...to be eligible for any College Credential a student must be enrolled and complete at least 25% of that program's credit units at Fanshawe College, unless stipulated differently by other approving bodies such as the Postsecondary Education Quality Assessment Board (PEQAB).

## Degree Audit Report

Catalog: 2016/2017

**Program:** FBM3  
**Department:** THS - Tourism & Hospitality  
**Academic Level:** PS  
**CCD:** 8 - 4AcadSem/1200-1400hrs

**Name:** Hospitality Management - Food and Beverage

**Grade Scheme:** LG2  
**Major:** FBM3 - Hospitality Mgmt-Food & Bever  
**Co-Op Indicator:** N/A

**Div:** THS - Tourism & Hospitality Division

## Academic Program Requirement

**Total Credits:** 75.50  
**GPA Requirement:** 2.000  
**Minimum Grade:** D

**Residency Reqmt:** 19.00  
**Residency Reqmt GPA:** 2.000

## Academic Requirement: FBM3.16 Food and Beverage Management

**Major:** FBM3  
**Grade Scheme:** LG2  
**Minimum GPA:** 2.00000  
**Minimum Grade:**

## Subrequirement: Year 1

Gen Ed - Take a 3 credit General Education elective course  
 Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
ACCT-3035	Principles of Accting for Hosp Industry	75.00	5.00	
TOUR-1005	Tourism Industry-Intro	30.00	2.00	
MKTG-1059	Marketing for Tourism & Hospitality	45.00	3.00	
SANI-1002	Sanitation & Safety	15.00	1.00	
BEVR-1001	Mixology	45.00	1.50	
FDMG-1019	Food & Beverage Service Theory	15.00	1.00	
FDMG-1021	Food & Beverage - Practical	75.00	2.50	
FDMG-1002	Basic Food Preparation - I	75.00	3.50	
FDMG-1020	The Menu	30.00	2.00	
DEVL-1039	Career Strategies	45.00	2.50	
HOTL-1003	Guest Relations	30.00	2.00	
GEOG-1005	Exploring the Globe	45.00	3.00	**
FDMG-1039	Dining for Professional Success	45.00	3.00	**
FDMG-1061	The Big Event	15.00	1.00	
WRIT-1042	Reason & Writing 1-Tourism & Hospitality	45.00	3.00	
COMM-3041	Professional Communication for Tour/Hosp	45.00	3.00	
HOTL-1004	Purchasing - Hospitality Industry	30.00	2.00	

remove

add: Comm-3080 Comm for Tourism and Hospitality 45.00 . 3.00

## Subrequirement: Year 2

Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
BEVR-3002	Behind the Bar	30.00	2.00	
HOSP-3001	Entrepreneurial Insights	30.00	2.00	
HOTL-3008	Hospitality Financial Management	30.00	2.00	
FDMG-5003	Food Facility Design	30.00	2.00	
FDMG-3032	Events Planning	20.00	1.00	
FINA-1027	Personal Finance	30.00	2.00	
LAWS-3013	Law & Insurance-Hospitality Industry	30.00	2.00	
MGMT-3026	Hospitality Management Project	45.00	3.00	
HOSP-5001	Hospitality Human Resources Management	45.00	3.00	
HOTL-3004	Food Beverage & Labour Cost Control	45.00	3.00	

**Degree Audit Report**

FDMG-5016	Food Preparation-Adv	60.00	2.00
FDMG-5017	Dining Room Service-Adv	70.00	2.50
FDMG-3035	Cooking for Restaurant Manager	50.00	2.00
BEVR-1010	Wine Discovery	45.00	3.00

**Subrequirement: Gen Ed - Electives**

Take 3 General Education credits -  
Normally taken in Year 1

**Subrequirement: Program Residency**

Students Must Complete a Minimum of 19 credits in this  
program at Fanshawe College to meet the Program Residency  
Requirement and graduate from this program

*[Signature]*  
12/24/15

*[Signature]*  
Approved By Chair/Manager:

*THS* *Nov 26, 2015*  
Department and Date:

*[Signature]*  
Approved by Dean:

*Nov 30/15*  
Date:

General Education Approved By(as appropriate):

Date:



## Degree Audit Report

Catalog: 2016/2017

Program: FBM4

Name: Hospitality Management - Food and Beverage (Co-op)

Department: THS - Tourism &amp; Hospitality

Academic Level: PS

CCD: 8 - 4AcadSem/1200-1400hrs

Grade Scheme: LG2

Major: FBM3 - Hospitality Mgmt-Food &amp; Bever

Div: THS - Tourism &amp; Hospitality Division

Co-Op Indicator: Mandatory Co-op

## Academic Program Requirement

Total Credits: 76.50

Residency Reqmt: 20.00

GPA Requirement: 2.000

Residency Reqmt GPA: 2.000

Minimum Grade: D

## Academic Requirement: FBM4.16 Food and Beverage Management

Major: FBM3

Grade Scheme: LG2

Minimum GPA: 2.00000

Minimum Grade:

## Subrequirement: Year 1

Gen Ed - Take a 3 credit General Education elective course

Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
ACCT-3035	Principles of Accting for Hosp Industry	75.00	5.00	
TOUR-1005	Tourism Industry-Intro	30.00	2.00	
MKTG-1059	Marketing for Tourism & Hospitality	45.00	3.00	
SANI-1002	Sanitation & Safety	15.00	1.00	
BEVR-1001	Mixology	45.00	1.50	
FDMG-1019	Food & Beverage Service Theory	15.00	1.00	
FDMG-1021	Food & Beverage - Practical	75.00	2.50	
FDMG-1002	Basic Food Preparation - I	75.00	3.50	
FDMG-1020	The Menu	30.00	2.00	
DEVL-1039	Career Strategies	45.00	2.50	
HOTL-1003	Guest Relations	30.00	2.00	
GEOG-1005	Exploring the Globe	45.00	3.00	**
FDMG-1039	Dining for Professional Success	45.00	3.00	**
FDMG-1061	The Big Event	15.00	1.00	
WRIT-1042	Reason & Writing 1-Tourism& Hospitality	45.00	3.00	
COMM-3041	Professional Communication for Tour/Hosp	45.00	3.00	
HOTL-1004	Purchasing - Hospitality Industry	30.00	2.00	

remove

add: Comm-3080 Comm For Tourism & Hospitality 45.00 3.00

## Subrequirement: Year 2

Take all of the following Mandatory Courses:

		Total Hours	Total Credits	GE
BEVR-3002	Behind the Bar	30.00	2.00	
HOSP-3001	Entrepreneurial Insights	30.00	2.00	
HOTL-3008	Hospitality Financial Management	30.00	2.00	
FDMG-5003	Food Facility Design	30.00	2.00	
FDMG-3032	Events Planning	20.00	1.00	
FINA-1027	Personal Finance	30.00	2.00	
LAWS-3013	Law & Insurance-Hospitality Industry	30.00	2.00	
MGMT-3026	Hospitality Management Project	45.00	3.00	
HOSP-5001	Hospitality Human Resources Management	45.00	3.00	
HOTL-3004	Food Beverage & Labour Cost Control	45.00	3.00	

**Degree Audit Report**

FDMG-5016	Food Preparation-Adv	60.00	2.00
FDMG-5017	Dining Room Service-Adv	70.00	2.50
FDMG-3035	Cooking for Restaurant Manager	50.00	2.00
BEVR-1010	Wine Discovery	45.00	3.00

**Subrequirement: Co-op Course**

Take the following Mandatory Course -  
Normally Taken in Level 1 or 3

COOP-1020 Co-operative Education Employment Prep

**Total Total GE**  
**Hours Credits**  
6.00 1.00

**Subrequirement: Gen Ed - Electives**

Take 3 General Education credits -  
Normally taken in Year 1

**Subrequirement: Program Residency**

Students Must Complete a Minimum of 20 credits in this  
program at Fanshawe College to meet the Program Residency  
Requirement and graduate from this program

*[Signature]*  
12/24/15

Approved By Chair/Manager:

Approved by Dean:

General Education Approved By(as appropriate):

THS NOV 26, 2015  
Department and Date:

Date:

Date:

## de Groot, Elizabeth

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**From:** Bugorski, Jessica  
**Sent:** Wednesday, December 23, 2015 10:33 AM  
**To:** de Groot, Elizabeth  
**Cc:** Pearce, Helen; Gedies, Tracy; Gremaud, Tony  
**Subject:** RE: Curriculum Modification Requests affecting SLLS - approval requested

Hi Elizabeth,

As far as I know, all of these are correct. Tony Gremaud would know best, but he is away until January 4<sup>th</sup>. If you are on a timeline, please move forward as I know he has been working closely with all of the areas to make sure everything is accurate.

Thanks,  
Jess

**Jessica Bugorski**  
Acting Chair, School of Language & Liberal Studies

School of Language & Liberal Studies (A2003)  
1001 Fanshawe College Blvd. London, ON N5Y 5R6  
T: 519-452-4430 x4704 | F: 519-451-5965  
[jbugorski@fanshawec.ca](mailto:jbugorski@fanshawec.ca)  
[www.fanshawec.ca](http://www.fanshawec.ca)



**From:** de Groot, Elizabeth  
**Sent:** Friday, December 18, 2015 12:29 PM  
**To:** Bugorski, Jessica <jbugorski@fanshawec.ca>  
**Cc:** Pearce, Helen <hpearce@fanshawec.ca>; Gedies, Tracy <TGedies@fanshawec.ca>  
**Subject:** Curriculum Modification Requests affecting SLLS - approval requested

Good Morning Jessica,

We have received several Curriculum Modification Requests here is CAE in which the requested changes affect SLLS. Tracy asked me to follow up with you to ensure that you were aware of the changes and approved. I have listed the changes below for each program. Please let me know as soon as possible if we are good to move forward with these changes.

COMM-3080 (Comm for Tourism and Hospitality) replaces COMM-3041 (Professional Communications for Tour/Hosp)

1. Food Nutrition Management (FNM1)
2. Golf and Club Management (GRM2 & GRM3)
3. Hospitality Management – Food and Beverage (FBM3 & FBM4)
4. Hospitality – Hotel and Resort Service Management (HTM5 & HTM6)
5. Special Events Planning (SEP1)
6. Tourism – Travel (TTC5)

COMM-3077 (Communication for IT) replaces COMM-3047 (Communications for IT Professionals)

7. Computer Systems Technician (CTN2)